



Position: Program Manager – Policy and Advocacy	Status: Full-Time, Exempt
Reports to: Chief Operating Officer	Date: March 2026
Compensation:	Hours: Full-Time 37.5 Weekly

Background

The vision of Greater Newark Health Care Coalition (GNHCC) is for all residents of Newark, East Orange, and Irvington to have a fair and just opportunity to attain their highest level of health. GNHCC is also one of four not-for-profit regional health hubs (RHHs) in New Jersey working with both clinical and social service providers to improve patient care and outcomes for Medicaid beneficiaries. In furtherance of this vision, and role as an RHH, GNHCC plays four key roles: convenes community stakeholders, collects and analyzes data, pilot programs, and advances advocacy and policy.

Position Summary

The Program Manager for Policy and Advocacy will lead efforts to advance GNHCC’s policy agenda and advocacy initiatives. This role focuses on managing the Legal & Advocacy Committee, conducting policy research, and developing organizational positions that promote equitable health outcomes. The Program Manager will serve as a key liaison between GNHCC, community stakeholders, and policymakers.

Key Responsibilities

Policy & Advocacy:

- Manage and staff the Legal & Advocacy Committee to ensure effective engagement.
- Conduct policy research and analysis to inform organizational positions and advocacy strategies.
- Draft policy briefs, position statements, and recommendations in collaboration with leadership and stakeholders.
- Monitor legislative and regulatory developments relevant to GNHCC’s mission and priorities at the local, regional, state and federal levels.
- Coordinate advocacy campaigns and community mobilization efforts to influence policy change.
- Prepare reports and presentations on policy initiatives for leadership, board, and external partners.

Core Competencies & Qualifications:

- Bachelor’s degree in Public Policy, Public Health, Health Policy, Political Science or related field (Master’s preferred).
- 3+ years of experience in policy development, advocacy, or health-related initiatives.
- Strong understanding of legislative and regulatory processes.
- Excellent research, writing, and analytical skills.
- Ability to build relationships with diverse stakeholders and policymakers.
- Strategic thinking and ability to align advocacy efforts with organizational goals.
- Ability to translate policy research and advocacy strategies into concrete actions.
- Skilled in setting measurable objectives for advocacy campaigns and tracking outcomes.



- Uses evidence and analytics to prioritize initiatives and allocate resources effectively.
- Expertise with interpreting health equity data to inform advocacy positions.
- Ability to craft persuasive messages and presentations leads to stakeholder buy-in and policy adoption.
- Ability to manage multiple projects with clear timelines, deliverables, and deadlines effectively.
- Commitment to equity and inclusion in health care.

To apply, please send a cover letter, resume and three references to admin@greaternewarkhcc.org. Please include “Program Manager–Policy and Advocacy” in the subject line.

In compliance with New Jersey's Pay Transparency Act, the total compensation range for this position is USD \$65,000.00 to USD \$110,000.00. When determining an offer, GNHCC considers factors such as the scope and responsibilities of the role, the candidate's work experience, education/training, relevant skills, internal pay equity, and market and organizational conditions. The total compensation range reflects the total package, including base salary, overtime, bonuses, add-on incentives, special clinical compensation, retirement plans, and all other benefits.